

COBENEFITS assessment of the future development of employment in the power sector and skills needed in Turkey (ID: 18-93)

1. Letter of Invitation

Potsdam, August 10, 2018

Dear Madam or Sir,

The COBENEFITS project analyses the social and economic opportunities presented by renewable electricity production and supply for India and connects identified opportunities to political deliberations on ambitious climate policy and action. The international project is led by the Institute for Advanced Sustainability Studies (IASS), Potsdam, Germany, and is conducted in close cooperation with the Istanbul Policy Centre (IPC) of the Sabanci University as COBENEFITS focal point for Turkey.

The IASS hereby invites potential service providers to submit a proposal for the following research:

COBENEFITS assessment of the future development of employment in the power sector and skills needed in Turkey

1. This Request for Proposal (RFP) includes the following documents:

Section 1 – This Letter of Invitation

Section 2 – Instructions to Proposers

Section 3 – Terms of Reference (TOR)

Section 4 – Technical Proposal Form

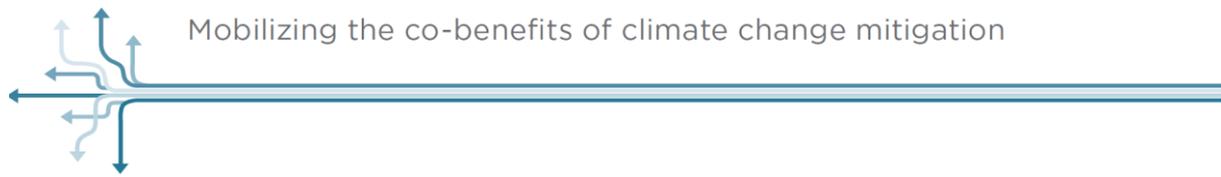
Section 5 – Financial Proposal Form (as separate attachment)

2. Your offer comprising of a Technical and Financial Proposal (see templates in sections 4 and 5) should be submitted in accordance with the instructions to proposers.

The proposed methodology and approach should meet all the requirements of the Terms of Reference including project costing. The project plan should be linked to the implementation phase requirements. A detailed methodology approach has to be developed in line with the implementation phase requirements and expected outcomes and deliverables.

3. You are kindly requested to submit an acknowledgement letter and the proposal to IASS via the following email cobenefits@iass-potsdam.de with reference to the title and ID of this RFP in the subject line of your email.





Deadline for submission: 17.09.2018

4. Should you need further clarification, kindly communicate with cobenefits@iass-potsdam.de duly assigned to handle all queries for this RFP.

We look forward to your Proposal and thank you in advance for your interest in IASS and the COBENEFITS project opportunities.

Yours sincerely,

Sebastian Helgenberger
COBENEFITS Project Director



2. Instructions to Bidders

2.1 Contents of proposal

Bidders are required to complete, sign and submit the following documents (one or several pdfs + excel sheet) and send it to cobenefits@iass-potsdam.de:

1. Proposal submission covering letter
2. Documents establishing the eligibility and qualifications of the project team assigned to this project
3. Technical proposal
4. Financial proposal
5. Any attachments and/or appendices to the proposal

2.2 Clarifications and amendments to proposal

Bidders may request a clarification of any of the RFP documents no later than 3 working days before the proposal submission date. Any request for clarification must be sent in writing or by electronic means to the IASS address.

At any time prior to the deadline for submission of proposals, IASS may for any reason, such as in response to a clarification requested by a proposer, modify the RFP in the form of supplemental information to the RFP. All proposers who have provided confirmation of their intention to submit a proposal will be notified in writing of all amendments to the RFP with reasonable time to consider the amendments to the RFP.

2.3 Language of proposal

The proposal, as well as all related correspondence submitted by the bidder and IASS, shall be written in English language. Any printed literature furnished by the proposer written in a language other than English, must be accompanied by a translation in English.

2.4 Technical and financial proposal

The bidder shall submit the proposal submission forms furnished in section 4 and 5 of the RFP.

The financial proposal shall be prepared using the attached standard form. It shall list all major cost components associated with the activities (including all taxes). All outputs and activities described in the Technical Proposal must be priced separately on a one-to-one correspondence. Any output and activities described in the technical proposal but not priced in the financial proposal shall be assumed to be included in the prices of other activities or items, as well as in the final total price.

The costs must be stated in Euro net prices (no local VAT applicable if bidder resides outside Germany). However, where proposals are quoted in different currencies, for the purposes of comparison of all proposals IASS will convert the currency quoted in the proposal to EUROS, in accordance with the spot rate of exchange on the last day of submission of the proposal.

The bidder indicates in the covering letter that he will abide by the proposal for five weeks.

2.5 Joint venture, consortium or association

If the bidder is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to IASS for the fulfilment of the provisions of the contract and shall designate one party to act as a leader with authority to legally bind the joint venture, consortium or association. The leader or lead entity, composition or the constitution of the joint venture, consortium or association shall not be altered without the prior consent of IASS.

The description of the organization of the joint venture, consortium or association must be clearly defined in the course of establishing the eligibility of the proposer, by defining the expected role of each of its component/member firm in the course of performing the research defined in the ToR.

2.6 Capacity building as follow-up activity on the co-benefits assessments

The outputs from the co-benefits assessment studies, methodologies and (preliminary) results will be transferred into training material (slides, presentations, online training modules, exercises), and translated into Turkish language if necessary. Separate ToR and a separate service contract will be prepared by RENAC (Renewables Academy, Berlin) for these follow-up activities in 2018 and 2019. It will be proposed to jointly develop a training module that will be deployed with the governmental departments and agencies in charge of climate and energy.

The training module is designed and developed for policy and decision-makers. It should therefore focus on the strategic aspects of planning methods rather than on technical aspects. RENAC will provide guidance and instructions on how to prepare and conduct the training activities. This includes instructions on didactic methods and a variety of teaching methods to create a supportive learning environment.

Four capacity building trainings are planned in coordination with RENAC by the end of 2019 (first one in fourth quarter of 2018). The training dates and venues are still to be announced; the trainings will be prepared and conducted in close co-operation with RENAC and the national focal point TERI. For further information please contact cobenefits@iass-potsdam.de.

3. Terms of References

The Terms of References (ToR) describe the tasks and contributions as contractor in the project “Mobilizing the Co-benefits of Climate Change Mitigation” (COBENEFITS). These Terms of Reference form the basis for a service contract to be concluded with the Institute for Advanced Sustainability Studies e.V. (IASS) as project leader.

3.1 Background and project description

The global transition to renewable sources of energy, as a key action area for climate change mitigation, is in full swing. The renewable energy sector is now attracting substantially greater investment flows than its fossil-based counterpart, with half of all related investments flowing to the global South. The social and economic opportunities presented by renewable energies, such as public health, job creation, accelerating access to electricity, improved investment opportunities resulting from plummeting costs for renewable electricity, and local value creation, are becoming important co-benefits of this climate-friendly transition.

There is currently significant international interest and various ongoing initiatives related to assessing the socio-economic impacts of climate mitigation measures, in particular, of renewable energies. Only some of these co-benefits have been quantified, often based on different methods, making it difficult to synthesize findings for a country level research. As a result, many opportunities for highlighting the benefits of climate change mitigation activities to policy makers and private investors have been lost. Therefore, a research consortium led by IASS is conducting a research and advisory project on “Mobilizing the co-benefits of climate change mitigation action” financed by the German International Climate Initiative of the German Federal Ministry of the Environment, Nature Conservation and Nuclear Safety. In order to adequately enumerate the co-benefits of climate change mitigation with a focus on renewable energies in the partner countries, co-benefits studies shall be conducted by national research institutions to assess country specific co-benefits in collaboration with further national knowledge partners.

The scope of this request for proposals is for assessing the employment effects and skills needed for renewable energies to enhance ambitious climate mitigation action. The objective is to (further) develop methodologies and generate results on employment potentials and skills needed in the energy sector, in order to stimulate public awareness, to initiate discussion and transition processes in relevant institutions, and to design ambitious policies. The detailed scope of work is presented hereafter.

3.2 Objectives

The results of the co-benefits studies will serve as inputs for policy makers on areas to focus on to drive the socio-economic benefits of scaling renewable energy investments. This, in turn, will inform policy makers about the optimal share of renewable energy technologies when drafting the national NDCs.

3.3 Scope of work

It is becoming increasingly important to ensure that energy policy, planning and decision-making processes effectively and accurately consider the broader socio-economic impacts associated with the increased deployment of renewable energies. Job creation has become an important factor in

promoting power system transformation. The type and quality of jobs created are important: Policymakers need to know how many jobs are created over time. Skill shortages in the renewables sector are often a result of the general inability of education and training systems to respond to the demands of the growing industry. This may be exacerbated by lack of universities and research centers offering relevant programs.

Therefore, **it is proposed to develop quantitative methodologies in order to assess at the national level based on climate mitigation and renewable energies deployment scenarios up to 2050:**

- Employment development in the power sector (gross analysis focusing on jobs in the renewables sector),
- Types of jobs, skills and education needed
- Analysis of job numbers over time (until 2035 on an annual basis, as well as for 2040 and 2050)
- Co-benefits analysis based on climate mitigation and renewable energies deployment scenarios that are accepted by relevant ministries and government agencies.

3.4 Energy and climate mitigation scenarios

The benefits need to be calculated for three different power system scenarios. For each scenario, the installed capacity of renewables (in terms of MW) will serve as the main independent variable that needs to be taken into account in order to assess prospective impacts and/or developments on the relevant “cobenefit” area. The scenarios that need to be analyzed will be reassessed by IASS at the start of the project, in accordance with the outcome of discussions with political partners on the ambitious renewables scenario, which are yet to be concluded.

Three prospective scenarios that are planned to be utilized are as follows:

- **Current Policies Scenario (CPS):** Based on current targets and policies, CPS only includes those policies firmly enacted as of mid-2018 yet does not include any policy intervention and/or target that is not in place right now.
- **New Policies Scenarios (NPS):** Incorporates existing energy policies, in addition to targets and policy interventions in the pipeline, which are likely to stem from the implementation of announced policy intentions. This could include introduction of new YEKAs for solar, wind and storage in Turkey, as well as the targets for annual renewable energy capacity additions for the next decade.
- **Advanced Renewables Scenario:** An ambitious scenario that is based on a renewables energy uptake substantially beyond the currently existing targets and policy tools, as well as those that are in the pipeline.

3.5 Workplan

The work plan should include but not necessarily be limited to the following activities:

- Review of relevant literature: energy and climate policy and legislation framework with regard to employment generation (temporary and permanent), entrepreneurship, skills and education needed in the renewable energy sector; state of research, existing knowledge and gaps, overview on methodologies used for assessing employment effects in the energy sector;
- Development of methodology: methodology to be applied for assessing gross job impacts considering the following aspects
 - a. Define direct, indirect and induced jobs and take a value chain or life cycle perspective: Definition of value chains or life cycles of energy technologies in order to assess employment effects as per value chain or lifecycle stage (e.g. manufacturing, assembling, planning, installation, O&M); identification of main activities and inputs for small and large hydro, wind, solar, biomass, as well as distributed renewable energies;
 - b. Measure job creation in the renewables sector: determine appropriate unit used to measure employment (e.g. full time equivalent coefficients) taking into account different stages of value chain, location (local and export content of jobs) and temporal nature (peaks in generation of local jobs), and factors that affect job estimates such as labor intensity of renewables, cost increases, availability of investment;
- Assessment of job quality and skills and education needed in the renewables sector: based on the quantitative analysis of job effects as per value chain stage define and map different types of jobs created (e.g. low-skilled, semi-skilled, high-skilled) and their quality (e.g. based on wages); identify skills gaps and training needs; assess availability of skilled personnel to the employers; consider gender aspects with regard to the contribution of women to the renewables sector development
- Data collection and sources of information: rely on first-hand information to the greatest extent possible, any relevant institution/programme that should be taken into consideration;
- Scenario-based calculations: conduct analyses based on climate mitigation and renewables energies deployment scenarios up the year 2050 (for the years 2018 to 2035 on a yearly basis, and for the years 2030, 2040 and 2050);
- Specify model assumptions: the outcome of macroeconomic and input-output studies is heavily dependent on assumptions made, an ambitious scenario may be included also taking into account the role of energy efficiency as an effective way of softening the economic costs of renewable energy;
- Outlook: develop policy recommendations focusing on the policy framework and relevant industries;
- Preparation of reports.

On the basis of the proposed work plan and time schedule outlined, the contractor must provide a detailed work plan for the COBENEFITS study on employment in the power sector and needed skills in regenerative power generation in its proposal.

3.6 Duration of the work and expected outputs

The duration of the co-benefits assessment analyses is from 01 of October 2018 to 31 of March 2019. Expected outcomes:

- 26 October 2018: Methodology and inception report
- 14 January 2019: Preliminary result of study and reporting
- 28 February 2019: Draft version of final report
- 31 March 2019: Submission of final report

The final report should include a 2-4 page executive summary, highlighting the major findings and quantifications. These findings should be presented in a simple, non-technical language. Policy recommendations should be part of an outlook chapter.

The analysis is expected to include a brief evaluation on the link of the co-benefits area with SDGs and how the particular socio-economic benefit area could contribute to Turkey's achievement of sustainable development indicators and goals (2-3 pages in total).

3.7 Expertise required

The proposed COBENEFITS study shall be conducted by a team of at least three experts, who should have the following profiles:

- One expert with at least 5 years' experience in conducting analyses on co-benefits of climate change mitigation and renewable energies. She/He would be the team leader;
- At least one expert with at least 3 years relevant experience and with a technical background in economics, political sciences, electrical engineering, climate change, science or other relevant energy related disciplines.
- The team is expected to include an expert with expertise in the national climate and energy debates.
- The experts should have excellent skills in methodologies for assessing co-benefits of renewable energies. English will be the working language. The final report must be presented in English.

For each specialist proposed, a curriculum vitae must be provided of no more than two pages setting out their relevant qualifications and experience.

3.8 Reporting and documentation

The study must be presented in the format given by IASS. A draft version of the report in electronic format is to be presented to IASS for comments by 28 of February 2019. Comments from the concerned authorities should be expected by 15 of March 2019. The service provider will take into account all comments received when preparing the final report. The final report in English is to be submitted by 31 of March 2019.

3.9 Copyright and right of use

In the contract to be signed following the acceptance of an offer it is set out that the Contractor will grant IASS the exclusive and unrestricted right of use of his/her own work results (including data, photographs, illustrations and graphs). The right of use particularly includes the types of use mentioned in § 15 of the German Copyright Act (UrhG) and also processing and redesigning.

4. Technical proposal

Evaluation criterion 1: Expertise of Firm/Organization

- i. A brief description of bidder as an Entity: Provide a brief description of the organization/firm submitting the proposal, its legal mandates/authorized business activities, the year and country of incorporation, research fields and/or types of activities, and approximate annual budget.
- ii. Financial Capacity: Provide the latest Audited Financial Statement (Income Statement and Balance Sheet) duly certified by a public accountant, and with authentication of receiving by the Government’s Internal Revenue Authority.
- iii. Track Record and Experiences: Provide the following information regarding research/corporate experience within the last five years which are related or relevant to those required for this Contract.

Name of project	Client	Contract Value	Period of activity/status	Types of activities undertaken	References Contact details

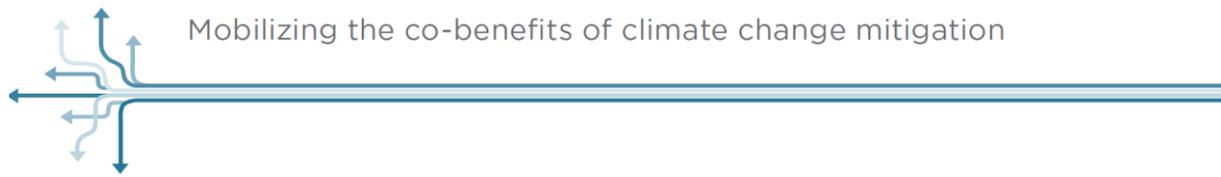
Evaluation criterion 2: Approach and Implementation Plan

This section should show the proposer’s responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed, and demonstrating how the proposed methodology meets or exceeds the specifications.

- i. Approach to the work required: Please provide a detailed description of the methodology for how the organization will achieve the ToR of the study, keeping in mind the appropriateness of local conditions.
- ii. Time schedule: Provide a clear time schedule that reflects the activities according to the work plan and expected outputs.
- iii. Subcontracting: Explain whether any work would be subcontracted, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-contractors. Special attention should be given to providing a clear picture of the role of each entity and how everyone will function as a team.

Evaluation criterion 3: Personnel

- i. Describe the overall management approach toward planning and conducting the study.



- ii. Provide the CVs (each one no more than two pages) for key personnel that will be provided to support the COBENEFITS assessments. CVs should demonstrate qualifications in areas relevant to the scope of the study.
- iii. Staff time allocation: Provide a spreadsheet to show the activities of each staff member and the time allocated for his/her involvement.

Technical evaluation criteria account for 60 %.

